

**Regular Monthly Board Meeting of the Town of Trade Lake  
11811 Town Hall Rd, Frederic, WI 54837**

2/9/2023

Meeting called to order by chairperson Ramona Moody at 6:00 pm. There are 15 in attendance

Board Members Present: Chairman Ramona Moody  Supervisor Adam Lesak  Supervisor Scott Doornink

Others Present: Treasurer Patsy Tucker  Clerk Marjie Gravelle  Hwy Maintenance Jeremy Scheider

Pledge of allegiance was recited.

Affidavit of Posting: Notices and agenda were posted according to §19.84 at the Trade Lake Store, Bass Lake Lumber and the Town Hall on 2/2/2023 @ 9:00 a.m, amended and reposted on 2/8/2023 @ 12:30 p.m.

Approval of Agenda order: Motion by Lesak to approve the agenda. Seconded by Doornink Motion carried by voice vote.

Approval of Minutes: Motion by Lesak to approve the minutes of the 1/12/2023 monthly board meeting with no corrections or additions. Seconded by Doornink. Motion carried by voice vote.

Treasure's report: Patsy reported total assets as 1/31/2023 are \$1,691,084.56. All accounts are reconciled.

ARPA Funds Still have some funds left to designate to a project.

DJ Christian Family Trust - Rezone one parcel from A to A2 in order to divide into 2 parcels: It was agreed this rezone is in line with the Town's Comprehensive Plan and that we will send a letter of support to the County for the rezone.

Meyer Assessing: incorrect assessment by assessor overpayment Correction Tax ID 23480,23483,23487,23488: Ron explained the error and directed the Board and Clerk on the process that needed to follow to process the Charge back. Motion by Moody to approve the correction and to do the charge-back process for TaxID #'s 23480, 23483, 23487, 23488, the Hinrichs property. Seconded by Doornink. Motion carried by voice vote.

Schedule dates for open book and board of review: Moody made motion for open book April 18<sup>th</sup>,2023 6-8p.m followed by board of review April 25<sup>th</sup>,2023 6-8p.m pending board of review training. Seconded by Lesak carried by voice vote

CAFO update: Tyler Dix with the DNR reported they received a complete, final application. It is currently under review

Burnett County Comprehensive Plan Update Committee: Survey is almost complete, it will be available online Feb.21,2023 with a final submission date of April 18,2023. Focus groups have been formed and will begin working on it over the next month, focus group meetings will be posted on the county website.

Update Town of Trade Lake Comprehensive Plan discussion: no action taken

Estimate from Northwest Regional Planning to assist Town of Trade Lake comprehensive Plan: NWRO has a full schedule for 2023. NWRP estimate to assist the town in updating the plan is \$6,000-\$11,000 depending on how involved they are. The quote from Foth to assist the update is \$25,000.

Town of Trade Lake Comprehensive Plan Ordinance amendment: To bring this update to date and form a 7-person committee, the Town 's attorney recommended we amend our ordinance. Motion by Lesak to adopt ordinance 2023-01 Town Plan Commission Ordinance. Seconded by Doornink. Motion carried by voice vote.

Town of Trade Lake Comprehensive Plan Commission Appointments: This is postponed until the March meeting.

Highway Maintenance Report

a- Machinery needs – gravel reclaimer; plow/hitch attachment: Jeremy will look for a plow/hitch attachment

Gravel reclaimer prices: Tiger \$10,840; Diamond is approximately \$10,500. To build one, just for the disc, shaft & bearings quote was \$9,700

b. Road bids: Assembly Road, Cedar Point Road, culvert on Spirit Lake Rd W and any other project: Motion by Moody to move forward with road bids for Assembly Road for culvert replacement and cold patch; and for Spirit Lake Road W for culvert replacement and 40'x22' blacktop patching. Seconded by Lesak. Motion carried by voice vote. Jeremy and Scott will work on the details of what is needed for each bid and send it to Marjie for publishing.

Assistance with election end of day cleanup: Motion by Doornink to pay Daniel Wicklund the same pay as Bonnie, \$14.50/hour to help clean up on election nights. Seconded by Lesak. Motion carried by voice vote.

Fire Reports: Grantsburg Fire: no meeting. Frederic Fire had 7 calls and purchased 2 new radios and applied for a DNR grant and got 2 more radios. Frederic Fire is also looking into hiring a grant writer so they can apply for Federal Funds.

Ambulance Report: Adam attended the North Memorial ambulance meeting. They had 5 calls in December that were mutual aids to Trade Lake that should have been covered by the former ambulance service. Washburn County is proposing an ambulance district with Burnett County this would allow the towns to remove ambulance from a budgeted line item to an item listed on the property tax statements. They will be looking into how to proceed.

Audio Visual for meetings update: no update

Public comment: Marjean Legler reported the County is looking into charging room tax on Vrbo's and things like airbnb's

Payment of Town bills: Doornink made motion to pay Town bills in the amount of \$24,120.14, seconded by Lesak. Motion carried by voice vote.

Agenda for next monthly Board Meeting- March 9<sup>th</sup>,2023

- a. Round Lake formation of Round Lake Conservation District Petition for Property Taxation purposes

Adjourn: Doornink made motion to adjourn @ 7:38 seconded by Lesak carried by voice vote

Submitted by Marjie Gravelle, Clerk