

**Town of Trade Lake Comprehensive Planning Committee**  
**11811 Town Hall Road, Frederic, WI 54837**  
**Minutes April 22, 2024**

**Committee Members:**

Ramona Moody, Chair; Jen Goldman, Vice-Chair ; Julie Pemble-Peterson, Secretary  
Andrew Marshall, Roxane Brock, Doug Wickstrom, Mary Falk

**Meeting:** Meeting was called to order by Chairperson, Ramona at 6:02p.m. Mary and Jen were excused.

**Affidavit of Posting:** Notices and agenda were posted according to Wisconsin§19.84 at the Trade Lake Town Hall, Trade Lake Store, and Bass Lake Lumber on April 15, 2024@ 2p.m.

**Approval of Agenda order:** A motion was made by Roxane to approve the agenda. Seconded by Andy. Motion carried all in favor by voice vote.

**Approval of Minutes:** April 1st, 2024, meeting minutes. Motion made by Andy to accept these minutes. Seconded by Roxane. Motion carried all in favor by voice vote.

**Meeting:**

Page 1-3 Vision Statement: strike 'that surrounds' and replace with "with"

**Chapter 2: Population and Housing**

A local company is supporting high density housing. There are logistics and issues that come with it. This is not compatible with the Town of Trade Lake comprehensive plan.

Page 2-11: Objective A: cross off intuitional housing and end sentence with residential group homes.

Objective D: cross out all of D and replace with H1 from the next page which states: "New housing should be developed at a low density and located in a manner that preserves the rural character of the town.

**Chapter 8: 8.13 Land Use Programs**

Delete paragraph on Burnett County Zoning Department and paragraph on Burnett County Land Information office.

Add: Burnett County Land Services Department consists of three divisions: Conservation, Property Information and Zoning.

**Burnett County Conservation Division**

The Conservation division administers programs to preserve and restore natural resources, reduce pollution and runoff, and educate people on how to preserve these natural resources.

**Burnett County Property Information Division**

This division has four main responsibilities that consist of:

- Property Addressing
- Geographic Information System (GIS) / Mapping
- Real Property Listing
- Surveying

**Burnett County Zoning Division**

This division administers and regulates land use/zoning requirements, such as:

- Inspect sewer system installations
- Issue Land Use and Sanitary Permits
- Setting up public hearings for Conditional Permits, Board of Adjustment Variance

Appeals, and Land Use Amendments

- Verifying dimensional setback requirements
- Administering State mandated floodplain, wetland, shoreland, and subdivision regulations

## Chapter 9

Figure 9-3: the flow chart will be replaced but has not been received from Burnett County yet.

Page 9-15:

Sign Regulations: Strike 2<sup>nd</sup> sentence and replace with: “Refer to Burnett County Ordinances.”

Erosion Control and Storm Management

Current Status Strike last beginning with - Refer to Section 9-3.....

Historic Preservation

Current Status Strike last sentence beginning with – Refer to Section 9-3.....

Page 9-16: Recommended Changes

Strike 2<sup>nd</sup> half of second sentence and last sentence beginning with “Will conduct a community survey of historical.....

Replace with “the town encourages Burnett County to adopt an ordinance to support historic preservation.”

Building, Housing and mechanical Codes

Current Status

Strike the second sentence beginning with “Refer to Section 9.3.....

Replace with the following statement: However, the town of Trade Lake retains a 3<sup>rd</sup> party inspector to ensure compliance with the UDC code in residential homes. See Burnett County Ordinances.

Sanitary Codes

Current Status

Strike the second sentence and replace with Refer to related Burnett County Ordinances

Driveway Access Controls

Current Status

Strike the Second sentence

Road Construction Specifications

Current Status

Add the word “Public” to beginning of first sentence and strike the second sentence

Recommended Changes

Add “no specific changes to road construction specifications are recommended at this time.

**General Comments:** A recommendation was made by committee that an ordinance be made for the use of solar/renewable energy farms.

**Public Comments:** None but there was a visitor from the Town of Grantsburg. Scott Derocker, who is the head of their Town’s comprehensive plan committee.

**Future Agenda items:** Resolution and review what was discussed at meeting with Nick and Ramona.

**Next Meeting date:** June 3, 2024 @ 6p.m.

**Adjourn:** Motion made by Roxane to adjourn at 7:53 pm. Seconded by Andy. All in favor with voice vote.

Submitted by Julie Pemble-Peterson, Secretary