

## **Special Board Meeting of the Town of Trade Lake**

**11811 Town Hall Rd, Frederic, WI**

May 26, 2021

Meeting was called to order by Chairperson Ramona Moody at 6:00 pm. All Board members were present, 6 others attended.

Supervisor Doornink made a motion to appoint Patsy Tucker to take minutes, seconded by Supervisor Lesak. Motion carried.

Affidavit of Posting: Notices & Agendas were posted according to WI State Statute 19.84(1)(c) at the Trade Lake Store, Bass Lake Lumber and the Town Hall on 5/24/21 at 7:00 pm by Chairperson Moody.

Motion to approve the Agenda made by Doornink, seconded by Lesak. Motion carried.

Clerk's resignation date was discussed, it was determined to be May 31, 2021 as there was a typing error of May 21, 2021, Melissa McQuay agreed to initial the change on the resignation. Lesak made a motion to accept the change of the date of resignation. Seconded by Doornink. Motion carried.

Chairperson Moody reported that the Wisconsin Towns Association has specific instructions of what has to take place at the time of resignation; records must be secured, name removed from bank accounts, and mailing address changes.

Motion to adjourn the Special meeting was made by Lesak, seconded by Doornink. Motion carried. Adjourned at 6:16 pm.

Submitted by Patsy Tucker