

Regular Monthly Board Meeting of the Town of Trade Lake

11811 Town Hall Rd, Frederic, WI 54837

2/13/2025

Meeting called to order by Chairman Ramona Moody at 6:00pm. There are 7 in attendance.

Board Members Present: Chairman Ramona Moody ☒ Supervisor Scott Doornink ☒ Supervisor Adam Lesak ☒

Others Present: Clerk Marjie Gravelle – excused Treasurer Julie Pemble-Peterson ☒

Hwy Maintenance Jeremy Scheider ☒

Affidavit of Posting: Notices and agenda were posted according to §19.84 at the Trade Lake Store, Bass Lake Lumber, and the Town Hall on 2/6/2025 @ 11:30am

Approval of Agenda order: Motion by Lesak to approve the agenda. Seconded by Doornink. Motion carried by voice vote.

Approval of Minutes: Scott requested a correction in Highway Maintenance for the work done on the truck; the repair was the fan clutch and not the clutch. Motion by Doornink to approve the minutes of the 1/9/2025 monthly board meeting with as corrected. Seconded by Lesak Carried by voice vote.

Treasures report: Julie reported total assets as of 1/31/2025 are \$1,833,346.38. All accounts are reconciled.

Fire Reports: Frederic Fire: Marjean reported Frederic Fire fund raiser will be June 14th. This is their 120th year of service and they will be doing something special. Brian was elected Fire Chief again. Brian has been Fire Chief for 32 years and with Frederic Fire for 45 years. Grantsburg Fire next meeting date is March 31st.

Ambulance Report: Adam gave the North Memorial report. In the 4th quarter there were 14 calls to Trade Lake, 5 were code 2 and 9 were code 3 with an average response time of 14:03 minutes. North also gave their 2024 annual report. In 2024 they had a total of 41 to Trade Lake, 23 were code 2 and 18 were code 3 with an average response time of 16 minutes. Next meeting is April 23rd.

Burnett County Proposed Land Use Chapter 30 Changes: The Land Services Committee has been reviewing the first 2 sections of Chapter 30. They will be sending notices to municipalities for input and will be holding a public hearing in April. The Town Board expressed concern regarding the County CUP fees and now the County is discussing application fees for a Manure Management plan for anything over 2 animal units. The Town Board also has concerns about the County limiting or requiring permits for ag roadside stands, the County adding things to the ordinance, such as solar, requiring a Land Use permit. The Town Board feels what is already existing should be grandfathered in. The County will be allowing chickens in all zoning districts but must be fully enclosed in the RR zones but there is no language in their updates to allow for the structure for the chickens without a Land Use permit. It was decided to have this on the Town's March agenda for further discussion.

Highway Maintenance Report:

a. Quote for insulating ceiling in shop: The quote to finish insulating the shop is \$3,099.80 from Bass Lake Lumber for material only. Jeremy said Bass Lake Lumber gives the use of the blowing machine with the purchase of 20 bags or more so we have the use of the machine at no cost. Motion by Doornink to purchase attic insulation for \$3,099.30 from Bass Lake Lumber. 2nd by Lesak. Motion carried by voice vote.

b. Quote for infloor heating unit: boiler for shop - Quote from Maxwell, Inc. Heating & Air Conditioning is \$8,010.00 for complete installation. Quote from Earth Energy Systems is \$8,000 plus gas work. Jeremy is going to get another quote and check with the gas supplier. We will revisit this in the spring when the ground is thawed as that will save some cost.

c. Spring Road School: Motion by Moody for Jeremy to go to Road School April 21-23 and bring his family. 2nd by Doornink. Motion carried by voice vote. Marjie will set up the registration and hotel room.

d. Update LRIP advertisement for Cedar Point Road: LRIP approved our SMA change request for the pavement thickness

from 2" to 2½". The ads will be coming out Feb 17 & Feb 24. The Board reviewed bid documents that go with the advertisements for the project.

Motion by Lesak to adopt the 2025 Asphalt Paving Bid Document. 2nd by Doornink. Motion carried by voice vote. The Board reviewed the 2025 Pulverizing and Gravel Bid Documents. On page G-1 Definitions & Terms; Item 1 add Board and on G-2 E add 26' wide. Motion by Lesak to adopt the 2025 Pulverizing and Gravel Bid Documents with the referenced changes. 2nd by Doornink. Motion carried by voice vote.

e. Town Road Improvement grant program: DOT is planning for the next LRIP cycle with a webinar in September. They are recommending municipalities be thinking about upcoming projects.

Public Records Retention Ordinance: The previous board adopted the Wisconsin Municipal Records Schedule but did not adopt it by ordinance. According to WTA this must be adopted by ordinance only. This ordinance sets the standard through The Wisconsin State Historical Society. They provide consistency in record maintenance, retention and disposition across all units of government. Since the previous board did not adopt the schedule by ordinance, we are correct this. Motion by Lesak to adopt Ordinance number 2025-01 Public Records Retention Ordinance. 2nd by Doornink. Motion carried by voice vote.

Wisconsin Town Association 2025 District Meeting: Adam and Ramona will attend the virtual sessions for March 17th & 18th. This will also cover the State required Board of Review training.

Public comment: None

New printer for Treasurer: The printer died in January. This became an emergency as it was needed for printing tax documents & receipts. Ramona had Marjie order a new one so Julie could keep working. The new printer is a Brothers Laser printer that uses toner so printing will be more economical than the inkjet. The cost of the new printer was \$366.44

Payment of Town Bills: Motion by Lesak to pay town bills in the amount of \$214,538.20, 2nd by Doornink, carried by voice vote.

Schedule dates for open book and board of review: Open Book with the Town Assessor, Ron Meyer will be April 26th from 9-11 and Board of Review will be May 3rd from 9-11. Both will be held at the Town Hall.

Agenda for next Monthly Board Meeting – March 13, 2025

Adjourn: Motion by Doornink to adjourn @7:09pm, 2nd by Lesak. Motion carried by voice vote.

Submitted by Marjie Gravelle, Clerk