

Regular Monthly Board Meeting of the Town of Trade Lake
11811 Town Hall Rd, Frederic, WI 54837

7/8/2025

Meeting called to order by Chairman Ramona Moody at 6:00pm. There are 7 in attendance.

Board Members Present: Chairman Ramona Moody ☒; Supervisor Scott Doornink ☒; Supervisor Adam Lesak ☒

Others Present: Treasurer Julie Pemble-Peterson ☒; Clerk Marjie Gravelle ☒; Hwy Maintenance Jeremy Scheider ☒

Pledge of allegiance was recited.

Affidavit of Posting: Notices and agenda were posted according to §19.84 on 7/1/2025 @ 8:30am; *amended and reposted 7/3/2025 @ 8:30a.m. at the Trade Lake Town Hall, Trade Lake Store, Bass Lake Lumber & Town website.

Approval of Agenda order: Motion by Lesak to approve the agenda order. 2nd by Doornink. Motion carried by voice vote.

Approval of Minutes: Motion by Lesak to approve the minutes of the 6/12/2025 monthly board meeting with no corrections or additions. 2nd by Doornink Carried by voice vote.

Treasures report: Julie reported total assets of \$798,275.12 as of 6/30/2025. All accounts are reconciled.

Payment of Town Bills: Motion by Lesak to pay town bills in the amount of \$52,221.10. 2nd by Doornink. Motion carried by voice vote.

Burnett County Land Use Chapter 30 Proposed Changes: Public hearing will be the first Tuesday in August. Ramona will attend the meeting.

Fire Reports: Frederic Fire: No update. **Grantsburg Fire** will meet either Aug 1 or Aug 4 and will have a budget proposal for our August town board meeting.

Highway Maintenance Report: Jeremy reported the dump truck is down and is at the Red Shed for electrical work. Jeremy got the mower tractor repaired and they have begun mowing ditches again.

- a. Cedar Point Road update: Pulverizing will begin in July.
- b. Paving quality control inspection for Cedar Point Road: Scott will get more information and discuss next month.
- c. Spirit Lake Dam: On June 17th Jeremy & Ramona met with the DNR at the Spirit Lake dam due to a complaint from a property owner stating the lake level is critically low. The DNR conducted a survey of the lake level elevation and other features of the dam. The summary from their report is: The water level was 96.12 (Local Datum) which compared to the DNR's previous measurements, is not the lowest historical measurement. The DNR approved plans for the dam on July 26, 1965. The structure crest elevation is labeled as 95.6 on the plans (Local Datum). The Minimum Ordered water level for the dam set May 29, 1964 is 94.9. The DNR concluded that the water surface elevations taken on June 17th are above this elevation and is in compliance.
- d. Utility Accommodation Policy: The board will have the town attorney review the sample policy and give recommendations for the August town board meeting.

***Propane Pre-buy contract:** In the past we heated 22x48. Now that the rest of the shop is finished and has infloor heat we will be heating an additional 40x48. After discussion it was decided to pre-buy 3,000 gallons of propane. Motion by Doornink that we pre-buy 3,000 gallons of propane with Lakes Gas. 2nd by Lesak. Motion carried by voice vote.

Public Comment: Dean Moody expressed his appreciation to the town board and staff for all they do.

Motion to go into Closed Session pursuant to WI Statutes 19.85(1)(c) for employee/appointment review: Motion by Doornink to go into closed session for employee appointment review. 2nd by Lesak. Roll call vote: Doornink: Yes; Lesak: Yes; Moody: Yes. Motion carried at 6:33pm.

Motion to Reconvene into Open Session: Motion by Lesak to go back into open session. 2nd by Doornink. Motion carried by voice vote at 7:01pm.

Any Action Deemed Necessary from Closed Session Discussion: No action necessary from closed session.

Cell phone for Town Clerk: Motion by Doornink to approve Marjie to get the Visible plan by Verizon for \$25/month. 2nd by Lesak. Motion carried by voice vote. Motion by Doornink to have Marjie purchase a phone for up to \$300.00 for the Verizon Visible plan. 2nd by Lesak. Motion carried by voice vote.

Authorizing Alternative Claims Procedure Ordinance: Motion by Doornink to adopt Ordinance 2025-02. 2nd by Lesak. Roll call vote: Doornink: Yes; Lesak: Yes; Moody: Yes. Motion carried by roll call vote.

Agenda for next Monthly Board Meeting – August 14, 2025

Adjourn: Motion by Lesak to adjourn @ 7:10 pm, 2nd by Doornink. Motion carried by voice vote.

Submitted by Marjie Gravelle, Clerk