

Regular Monthly Board Meeting of the Town of Trade Lake
11811 Town Hall Rd, Frederic, WI 54837

8/14/2025

Meeting called to order by Chairman Ramona Moody at 6:00pm. There are 13 in attendance.

Board Members Present: Chairman Ramona Moody ☒; Supervisor Scott Doornink ☒; Supervisor Adam Lesak ☒

Others Present: Treasurer Julie Pemble-Peterson ☒; Clerk Marjie Gravelle ☒; Hwy Maintenance Jeremy Scheider ☒

Pledge of allegiance was recited.

Affidavit of Posting: Notices and agenda were posted according to §19.84 on 8/7/2025 @ 2:00pm., at the Trade Lake Town Hall, Trade Lake Store, Bass Lake Lumber & Town website.

Approval of Agenda order: Motion by Lesak to approve the agenda order. 2nd by Doornink. Motion carried by voice vote.

Approval of Minutes: Motion by Lesak to approve the minutes of the 7/8/2025 monthly board meeting with no corrections or additions. 2nd by Doornink Carried by voice vote.

Treasures report: Julie reported total assets of \$803,881.63 as of 7/31/2025. All accounts are reconciled.

Burnett County Variance Request: Meznarich – 22157 Spirit Lake Rd E: After reviewing the documents provided from Burnett County Land Services the Town Board does not feel this will encroach closer to the roadway that the electric transformer boxes. No Action will be taken.

Fire Reports: Frederic Fire had a very good fundraiser and served 737 people and cleared \$23,638.19. They will be applying for another grant. Grantsburg Fire: Fire Chief, Cory is having trouble getting financial reports from the current accounting company. The Commission requested Cory check with a couple other companies closer to Grantsburg. This will be reviewed at next meeting. Cory presented a sample ordinance for what he is looking for regarding reducing fire inspections from twice a year to an option for annually to give more flexibility to focus on public buildings that are in violation. This needs to go to the municipalities approval. The commission member for the Village of Grantsburg left. Their name will be removed from the bank account for signing checks. Two commission members were added that way one person can be an alternate. Incidents Last year at this time was 119 as compared to this year to date at 130. Training so far this quarter: July was Search & rescue; Aug: pump training; Sept: training at the Dairy for climbing rescues. Apparatus & Equipment: They are going to starting having Red Shed do all their basic maintenance & DOT inspection/certifications as the current company is out of area and has gotten very expensive. The next meeting is scheduled for September 29 @ 6pm.

Grantsburg Fire Budget: The 2026 Proposed budget asking for a 3% increase. The Dept is trying to catch up as when Derek was chief for 9 years he did not change anything in the budget. This will come to a vote at the district's next meeting. The \$36,000 Polk-Burnett loan payment will be done in Dec. Cory is proposing taking the \$36,000 into a capital improvement fund to help plan for future equipment needs.

Ordinance 2025-03 – Authorizing The Fire Chief to Reduce the Frequency of Inspections: The Town Board will revisit this after the next fire meeting. No action taken.

Ambulance Report: Scott reported North Memorial had an average response time for the area they serve of 12 minutes for second quarter. North hired 16 new paramedics. They are currently doing training. There were a total of 13 runs to Trade Lake. 6 of these were code 2 and 7 were code 3 with an average response of 13 minutes 22 seconds.

Highway Maintenance Report: Gravel crushing is complete.

- a. Update on Cedar Point Road: Pulverizing and gravel have been completed. Monarch is running about a month behind.

- b. Paving quality control inspection for Cedar Point Road: Scott reviewed what Mike Huber will do for paving inspection. Motion by Moody to retain Mike Huber's services for quality control inspections on Cedar Point Rd at \$45 per hour. 2nd by Lesak. Motion carried by voice vote.
- c. Patching for Lundeen Rd., Spirit Lk Rd W & Rice Lake Rd: Jeremy will get quotes from Perfer Paving for Lundeen Rd and Spirit Lk Rd W. Ramona and Jeremy will work on ad to put in the paper for Rice Lake Rd. Motion by Doornink to have Ramona work with Jeremy on quotes from Perfer Paving and if the quotes are below \$5,000 each for Lundeen Road and Spirit Lake Rd W. to go ahead with Prefer Paving. 2nd by Lesak. Motion carried by voice vote. Motion by Doornink put Rice Lake Road out for bids at 12' x 180' patch. 2nd by Moody. Motion carried by voice vote.
- d. Driveway Permit: David/Nate Melin Cedar Point Rd: This will be a field access driveway. Property owner has a culvert that Jeremy has approved and they do not need gravel as they have what they need to cover the culvert. Motion by Moody to approve the drive permit for David Melin for Cedar Point Road access waiving the permit fee and require David Melin work with Jeremy for the driveway permit specs. 2nd by Lesak. Motion carried by voice vote.
- e. Finishing around shop apron: If we proceed with the gutter we can finish this area with gravel until we are ready to pave the road and lot area.
- f. Gutters on shop: Quote for gutter, downspout and snow guard for the South side of the shop is \$1,400 installed from Sam's Construction. Motion by Moody to contract with Sam's Construction for \$1,400 for gutter, downspout and snow guard. 2nd by Lesak. Motion carried by voice vote.
- g. Dump truck update: This was an electrical issue and the truck has been running good again.
- h. Utility Accommodation Policy: Motion by Moody to have Nick with Eckberg Lammers complete the Town's Utility Accommodation Policy and draft resolution or ordinance to adopt the policy. 2nd by Doornink. Motion carried by voice vote.
- i. Apply for LRIP funding: The application cycle is coming up. We will have this on the agenda next month to be thinking about what project to apply for.

Public Comment: Evelyn Carlson asked if we knew who purchased the creamery and talked about the water issue in the old house by the store.

Ramona Moody talked about the Burnett County Land Use Chapter 30 amendments. These changes will go to County Board on August 21st. Anyone interested in giving pubic comment should contact County Board Chair Don Taylor.

Zoom attendance update & account continuation: After discussion it was decided to continue and revisit in a year.

Wisconsin Towns Association Fall Convention: Let Marjie know if any board members would like to attend.

Wisconsin Towns Association Fall Workshop: Let Marjie know if any board members would like to attend.

Town Clerk Laptop: Marjie's computer had a cmos error. Ramona directed her to have Radio Shack take care of the issue. The battery is integrated into the motherboard so the computer needed to be replaced. Ramona directed this to be taken care of before we had a potential for lost data. The replacement was just less than \$400.00.

Maintenance for Video Security System: Motion by Doornink to but the battery backup surge protector for \$116.99 and a Western Digital Hard drive for \$64.99. 2nd by Lesak. Motion carried by voice vote.

Payment of Town Bills: Motion by Lesak to pay town bills for the month of August for \$54,081.62. 2nd by Doornink. Motion carried by voice vote. Motion by Moody to replace the Rural Water Association check if they have not received the check by August 22nd that the check be canceled and a new check issued. 2nd by Lesak. Motion carried by voice vote.

Agenda for next Monthly Board Meeting – September 11, 2025

Adjourn: Motion by Lesak to adjourn @ 7:43 pm, 2nd by Doornink. Motion carried by voice vote.

Submitted by Marjie Gravelle, Clerk