

Regular Monthly Board Meeting of the Town of Trade Lake
11811 Town Hall Rd, Frederic, WI 54837

9/11/2025

Meeting called to order by Chairman Ramona Moody at 6:00pm. There are 8 in attendance.

Board Members Present: Chairman Ramona Moody ☒; Supervisor Scott Doornink ☒; Supervisor Adam Lesak ☒

Others Present: Treasurer Julie Pemble-Peterson ☒; Clerk Marjie Gravelle ☒; Hwy Maintenance Jeremy Scheider ☒

Pledge of allegiance was recited.

Affidavit of Posting: Notices and agenda were posted according to §19.84 on 9/5/2025 @ 8:30am., at the Trade Lake Town Hall, Trade Lake Store, Bass Lake Lumber & Town website.

Approval of Agenda order: Motion by Lesak to approve the agenda order. 2nd by Doornink. Motion carried by voice vote.

Approval of Minutes: Motion by Lesak to approve the minutes of the 8/14/2025 monthly board meeting with no corrections or additions. 2nd by Doornink Carried by voice vote.

Award bid for Rice Lake Rd paving patch: We received only one bid. The bid was from Prefer Paving for 180-feet x 12'feet for \$4,960.00. Motion by Lesak to award the paving of Rice Lake Road in the amount of \$4,960.00 to Prefer Paving. 2nd by Doornink. Motion carried by voice vote.

Treasures report: Julie reported total assets of \$892,773.18 as of 8/31/2025. All accounts are reconciled.

Payment of Town Bills: Motion by Lesak to pay town bills for the month of August for \$52,145.71. 2nd by Doornink. Motion carried by voice vote.

Meyer Assessing: preliminary 2025 Statement of Changes in Equalized Values: The Board reviewed the statements provided from the Town Assessor, had discussion for 2026 evaluations and Assessor's 3-year contract. Motion by Moody to approve the \$42,000 contract with Meyer Assessing and do the revaluation in 2026.. 2nd by Lesak. Motion carried by voice vote.

Utility Accommodation Policy: The Town Attorney has finished the updates to the policy and permit. Motion by Doornink to approve the Utility Accommodation Policy. 2nd by Lesak. Motion carried by voice vote.

Resolution adopting Utility Accommodation Policy: Motion by Doornink to adopt Resolution 2025-03 a Resolution adopting a Utility Accommodation Policy. 2nd by Lesak. Roll Call vote: Doornink: Yes, Lesak: Yes; Moody Yes. Motion carried.

Review & Update Town Insurance Policy: The Town Board reviewed the town insurance policy and recommendations from the insurance agent. After discussion there was a Motion by Moody to make updates to the town insurance policy with Rural Mutual as follows: increase the insurance value for the town shop to \$240,227; increase the uninsured and underinsured motorist from \$300,000 to \$1,000,000; and add equipment to the policy consisting of SnowDogg V-plow for 1-ton; Falls wing with assembly for the grader and the 3-point tiller and remove the Vermeer wood chipper from the policy. 2nd by Doornink. Motion carried by voice vote.

Fire Reports: Grantsburg Fire: Marjean Legler is proposing a uniform percentage split of the total assessment to Equalized Value ratio. Cory is checking with the State to see if this can be done. The next meeting is September 29th.

Ambulance Report: Next meeting October 22, 2025

Highway Maintenance Report:

- a. Update on Cedar Point Road: Pulverizing and gravel have been completed. Monarch is running about a month behind.

- b. Update 5-year Road Plan: Jeremy provided a draft. We will need this for submitting an LRIP application.
- c. Apply for LRIP funding: Motion by Moody to apply for LRIP funding for the gravel portion of Pine Lake Road. 2nd by Doornink. Motion carried by voice vote.
- d. New phone plan for Jeremy: Marjie reported she is getting good service with the Visable Plan. It is cheaper than what Jeremy currently has at \$88.43 per month and suggested we switch plans as Visable is \$25 per month. Motion by Moody to sign Jeremy up Visable by Verizon phone plan for up to \$25.00 per month and a new phone for up to \$300.00. 2nd by Lesak. Motion carried by voice vote.

Public Comment: No public comment

Town Hall parking area: The Town Attorney said there is no easement for the parking area and suggested the town work to obtain an easement and work with a surveyor for dimensions. We are still waiting for the attorney to give more information.

Date for Budget Work Session: Scheduled October 20, 2025 at 6pm.

Agenda for next Monthly Board Meeting – October 9, 2025

Adjourn: Motion by Lesak to adjourn @ 7:06 pm, 2nd by Doornink. Motion carried by voice vote.

Submitted by Marjie Gravelle, Clerk