

**Regular Monthly Board Meeting of the Town of Trade Lake**  
**11811 Town Hall Rd, Frederic, WI 54837**

11/13/2025

Board Members Present: Chairman Ramona Moody ☒; Supervisor Scott Doornink ☒; Supervisor Adam Lesak ☒  
Others Present: Treasurer Julie Pemble-Peterson ☒; Clerk Marjie Gravelle ☒; Hwy Maintenance Jeremy Scheider ☒

Meeting called to order by Chairman Ramona Moody at 6:07pm. There are 11 in attendance.

**Affidavit of Posting:** Notices and agenda were posted according to §19.84 on 11/6/2025 @ 9:30am., at the Trade Lake Town Hall, Trade Lake Store, Bass Lake Lumber & Town website.

**Approval of Agenda order:** Motion by Lesak to approve the agenda order. 2<sup>nd</sup> by Doornink. Motion carried by voice vote.

**Approval of Minutes:** Motion by Lesak to approve the minutes of the 10/9/2025 monthly board meeting as presented. 2<sup>nd</sup> by Doornink Carried by voice vote.

**Approval of Minutes:** Motion by Lesak to approve the minutes of the 10/20/2025 Special Town Board meeting as presented. 2<sup>nd</sup> by Doornink Carried by voice vote.

**Treasures report:** Julie reported total assets of \$850,997.01 as of 10/31/2025. All accounts are reconciled.

**Highway Maintenance Report:** Jeremy reported Melo Rd blacktop failed in one area due to heavy equipment. He dug out the clay area and filled with good material. This will need attention in 2026.

The heating contractor finished the boiler in the shop

- a. Update on Cedar Point Road: Project is complete and we will be submitting for LRIP reimbursement.
- b. Approve final invoices for LRIP #18404 Cedar Point Rd: Motion by Doornink to approve final invoice to Monarch Paving for \$146,103.91 and final invoice to Hopkins Sand & Gravel final for \$58,899.66. 2<sup>nd</sup> by Lesak. Motion carried by voice vote.
- c. Update on LRIP Grants: We received a new SMA for the project change request for 2022-2023 cycle for Pine Lake Road. The documents for 2026-2027 LRIP Entitlement program have been submitted for Town Hall Road and Agate Rd to County Rd M.

**Contractor Quote for Electrical Work & Upgrades:** The notice to enter into a contract was published in the Inter-County Leader on October 29, 2025. No contractors contacted Ramona from the notice in the paper. Jeremy received one quote for \$11,574.00. If we want to go with a 200 amp panel the cost would total \$11,764.00. Motion by Lesak to award the electrical work in the shop to BP Lights On Electric for \$11,764.00 with the 200 amp panel. 2<sup>nd</sup> by Doornink. Motion carried by voice vote.

**Adoption of Proposed 2026 Budget Summary:** Motion by Lesak to adopt the 2026 Budget Summary with a total of \$670,105.05. 2<sup>nd</sup> by Doornink. Motion carried by voice vote.

**Fire Reports:** Frederic Fire: Marjean reported Frederic Fire tax levy will remain the same as last year.

Grantsburg Fire: The next meeting is December 29th

**Ambulance Report:** North Memorial reported this was their biggest quarter for service requests at 761 with 501 actual patients transported. Their average response time for 3<sup>rd</sup> quarter was 12 min 31 sec for code 3.

They had 20 runs to Trade Lake. 6 of these were code 2 and 14 were code 3 with an average response of 17 minutes 7 seconds. The next meeting Jan 21 @ 6pm Webster ambulance garage.

**Public Comment:** Bruce Java reported that he attended the Burnett County Natural Resources Committee meeting, it was reported the DNR has move 426 bears in the area north of Hwy 8 and west of Hwy 13 that have done crop damage this fall. There were 35 bears moved from Burnett County alone.

**Employee Christmas Bonuses:** Motion by Doornink to give Christmas bonuses this year in the amount of \$400 to Jeremy, Greg \$200, Patrick \$150, Julie \$150 and Marjie \$150. 2<sup>nd</sup> by Lesak. Motion carried by voice vote.

**Payment of Town Bills:** Motion by Doornink to approve payment of town bills presented in November for \$251,961.15. 2<sup>nd</sup> by Lesak. Motion carried by voice vote.

**Agenda for next Monthly Board Meeting** – December 11, 2025

**Adjourn:** Motion by Lesak to adjourn. 2<sup>nd</sup> by Doornink. Motion carried by voice vote at 6:46pm.

Submitted by Marjie Gravelle, Clerk