

Regular Monthly Board Meeting of the Town of Trade Lake
11811 Town Hall Rd, Frederic, WI 54837

3/12/2026

Board Members Present: Chairman Ramona Moody ☒; Supervisor Scott Doornink ☒; Supervisor Adam Lesak ☒
Others Present: Treasurer Julie Pemble-Peterson ☒; Clerk Marjie Gravelle ☒; Hwy Maintenance Jeremy Scheider ☒

Meeting called to order by Chairman Ramona Moody at 6:00pm. There are 10 in attendance.

Affidavit of Posting: Notices and agenda were posted according to §19.84 on 3/5/2026 @ 10:30am. at the Trade Lake Town Hall, Trade Lake Store, Bass Lake Lumber & Town website.

Approval of Agenda order: Motion by Lesak to approve the agenda order, 2nd by Doornink. Motion carried by vote.

Approve February 12, 2026 Monthly Board Meeting Minutes: Motion by Lesak to approve the minutes from January 8, 2026. 2nd by Doornink. Motion carried by voice vote.

Open and Award LRIP #19529 Pine Lake Rd Paving Bids: Ads were published in accordance with LRIP requirements in the Inter-County Leader on Feb 18 and Feb 25 with the open and awarding being more than 7 days after the last publication date. We received one bid. This is from Monarch Paving. The bid was reviewed and read aloud, meeting the final prep and shaping, HMA pavement for Pine Lake Road and approach on Mourning Dove Lane for a total bid of \$40,100.00. Monarch also provided appropriate certificate of liability. Motion by Doornink to award paving bid to Monarch Paving in the amount of \$40,100.00 for Pine Lake Rd LRIP #19529. 2nd by Lesak. Motion carried by voice vote.

Treasures report: Julie reported total assets of \$1,014,472.90 as of 2/28/2026. All accounts are reconciled.

Change Checking & Money Market Accounts Due to High Fees: Old National has changed fee structure and has charged the Town \$85.40 in fees for January and February. Most of this was due to all the deposits from collected taxes as they are charging for depositing checks. Julie collected account information from Community Bank, Indianhead Credit Union and Royal Credit Union to compare with Old National. Motion by Moody to move the Money Market and Checking Account from Old National to Royal Credit Union and transfer whatever minimum Royal Credit Union needs and the necessary time for all accounts to change before closing Old National. Seconded by Lesak. Motion carried by voice vote. Motion by Moody to open a savings account at Royal Credit Union for \$5.00 and to purchase the check scanner for \$486.00 with warranty on the scanner. 2nd by Lesak. Motion carried by voice vote.

Worthless Check Policy & Bank Charges: No action taken.

Bank Account for Garbage Funds: Motion by Moody to use the savings account for the garbage funds and Venmo set up at Royal Credit Union. 2nd by Lesak. Motion carried by voice vote.

Garbage Punch Cards: Scott is waiting for more information and will bring this back to the board at a future meeting.

Fire Reports: Frederic Fire: No Report. Grantsburg Fire: We reviewed financial reports and approved to pay bills in the amount of \$17,785.88. We reviewed the Account Software comparison for Sheila because the fire association previously had no software, as H&R Block handled everything. We compared AccountEdge with QuickBooks and found that AccountEdge should do the job the Fire Association. AccountEdge was approved. Dutch and Sheila will finalizing the purchase. We are working to update the Fire Association By-Laws.

Number of Incidents: Last year at this time: 30; Year to date: 15

Fire Protection Services has received the contract with the fire association for conducting fire inspections. We do not have their start date yet.

Fire Chief's Report: The 2% self-audit is complete

- Personnel Updates. Number on Roster: There are 20 on the roster + 1 new application

- Training: January was hazmat training; February was SCBA training (Self Containing Breathing Apparatus)

- Apparatus & Equipment Issues: Dave Jawish has agreed to start as the part-time maintenance/repair personal around the fire hall.

Ambulance Report: Contract Negotiation meeting will be April 15th for town chairs in our County.

Highway Maintenance Report: Jeremy will post weight restriction signs on the dirt roads that intersect with posted blacktop roads.

- a. Driveway Permit-Agate Road: We have not received the permit at this time. Jeremy has talked with the property owner, Brandon Evans, and reviewed the site. Jeremy relayed to the Board that the driveway will go on top of the hill where there isn't a ditch and Mr. Evans does not need a culvert nor any fill material. Motion by Moody to approve the driveway permit for Brandon Evans on Agate Road per Jeremy's placement recommendations and waive the permit fees as no material nor culvert is needed. 2nd by Lesak. Motion carried by voice vote.
- b. Additional Cameras for gate and yard area: This is a work in progress.
- c. Spring Road Review Date: This will be decided at the next town board meeting in April.
- d. WTA Spring Road School: Scheduled for April 27-29 at Chula Vista Resort & Conference Center.

Public Comment: Scott reviewed the 2025 Burnett County Agricultural Society Fair updates and related projects. The foundation of the main fair building was repaired; roof on the east side of the cattle barn was replaced; replaced the electrical service at the northeast corner of the fair house moving the panel to the north side of the building to eliminate all overhead wires and upgraded the lighting in the arena/pit area and replaced the refrigeration unit in the kitchen walk-in cooler. They received a \$4,000 Compeer Fair Grant. Purchased 8+ acres of adjoining land and have a full schedule planned for 2026. Marjie highlighted the Hwy 35 road construction project and the detour route. The new printer for the town hall has arrived and Marjie will be working with Bonnie to get everything hooked up and the 3rd dumpster has been removed and our new bill has been adjusted to reflect 2 dumpsters.

Payment of Town Bills: Motion by Doornink to pay town bills in the amount of \$1,091,341.05, 2nd by Lesak. Motion carried by voice vote.

Annual Meeting Date April 23, 2026 at 6pm: This is just a reminder

Agenda for next Monthly Board Meeting – April 9, 2026

Adjourn: Motion by Doornink to adjourn. 2nd by Moody. Motion carried by voice vote @ 7:30 p.m

Submitted by Marjie Gravelle, Clerk