Regular Monthly Board Meeting of the Town of Trade Lake

11811 Town Hall Rd, Frederic, WI 54837

8/13/2026

Meeting called to order by Chairman Ramona Moody at 6:00pm. There are 9 in attendance.

Board Members Present: Chairman Ramona Moody ☒; Supervisor Scott Doornink ☒; Supervisor Adam Lesak ☒
Others Present: Treasurer Julie Pemble-Peterson ☒; Clerk Marjie Gravelle ☒; Hwy Maintenance Jeremy Scheider ☒

Pledge of allegiance was recited.

Affidavit of Posting: Notices and agenda were posted according to §19.84 at the Trade Lake Town Hall, Trade Lake Store, Bass Lake Lumber and the Town Website on 8/6/2026 @ 4:30 p.m.

Approval of Agenda order: Motion by Lesak to approve the agenda. Seconded by Doornink. Motion carried by voice vote.

Approval of Minutes: Motion by Lesak to approve the minutes of the 7/13/2026. Seconded by Doornink, motion carried by voice vote.

Open/Award Paving Bid by Melo DR Bridge: We received one bid. The bid was from Monarch Paving. Motion by Doornink to award Paving bid to Monarch Paving for $6,300. 2nd by Lesak, carried by voice vote.

Treasure's Report: Julie reported total assets as of 7/30/2026 are $916,088.31. All accounts reconciled.

Lakeland Communications – Proposed Telephone Cable Construction: Motion by Doornink to approve Lakeland Communication Construction Permit, 2nd by Lesak, carried by voice vote.

Commercial electrical inspection program: The State currently oversees the administration of commercial electrical inspections. REM Inspections from Amery requested the Town of Trade Lake assume responsibility from the State and contract with REM Inspections. The Town Board will not be taking action on this and will leave the responsibility with the State of Wisconsin.

Burnett County Variance #VAR-26-17 – 12228 Pickerel Pt: The applicant submitted new plans on July 31st for the August 3rd Board of Adjustment meeting. The committee postponed the application until September or October when they have accurate information and a public hearing notice with proper info.

Fire Report: Frederic Fire no update. Grantsburg fire met July 20th, Sheila provided written financial report and billing report and has taken over all aspects of accounting and have approved H&R block to be closed. 2025 had 123 runs, year to date, as of July 20th, 2026 there was 92. No update on inspections, Todd figures reinspection will take place in November. Personnel update 20 on roster, 1 approved and one to be interviewed. National Night Out August 4th was a success.

Ambulance Report: North Memorial **r**eported 606 total requests 2nd quarter with 390 actual patients transported, Average code 3 response time was 11min 8 seconds, Busiest hours were between 7& 8 P.M busiest day of the week was Wednesday. North had to have Washburn stand at the county line 6 times do to lack of ambulance coverage in our county. Trade Lake had 6 code 2 and 6 code 3 with an average time of 14 min 38 sec. There was discussion on why the ambulance was pulled out of Grantsburg during Water cross. North is exploring changing maximum response time to 35 minutes instead of 30. The next quarterly will be October 21st and next contract negotiation meeting will be August 19th.

Highway Maintenance Report:

a. **Jerome Schaber Driveway Permit-S. Williams Rd:** Motion by Moody to approve driveway permit for Jerome Schaber with 18"x 30' culvert, 2nd by Lesak, carried by voice vote.
b. **Brad Holter Driveway Permit-S. Williams Rd:** Motion by Moody to approve driveway permit for Brad Holter with a 18"x 30' culvert, 2nd by Lesak, carried by voice vote.

Burnett County Agricultural Fair Board Use of Town Grader: Scott Doornink recused himself, Motion by Moody to allow Burnett County Agricultural Fair Board use of The Town of Trade Lake Grader as Long as Jeremy operates it, 2nd by Lesak, Carried by voice vote.

Burnett County Agricultural Fair Board Use of County Equipment: Scott Doornink recused himself. Motion by Moody to allow the County to bill The Town of Trade Lake for Burnett County Fair Board use of county equipment, then the Town of Trade Lake will bill the Burnett County fair Board for reimbursement. 2nd by Lesak carried by voice vote.

2026-1 Resolution Designating Official Newspaper For Legal Notices: Motion by Doornink to accept resolution 2026-1,2nd by Lesak, carried by voice vote.

Window air conditioner: Bonnie requested a window air conditioner for august elections, Susie Johnson donated one.

Venmo Set-up: Julie will work with Adam to continue the process.

Clerk's Information

a. Propane pre-buy update: Motion by Doornink to have Superior fuel use card on file for payment when they fill. 2nd by Moody carried by voice vote.
b. The process of switching from Old National to Royal credit Union is in process and almost complete.
c. We also received from the county 4 new licenses for AirBNB's.

Chairperson's Report: Ramona attended the Burnett County Wisconsin Towns Association meeting, and it was reported that the head of DNR was promoted so specialist was hired to fill the position, Elsa is the new contact. Wayne Wiberg from the Town of Siren reported that they are having drainage issues. Fall Workshop is in Cable September 23rd and virtually Sept.28-Oct 1. Towns Association Convention will be Oct 4-6 at Stevens Point.
Wood Lake Bible Camp & Retreat applied for a conditional use permit with the County, no part of the update is in the Town of Trade Lake.

Public Comment: None

Payment of Town Bills: Motion by Lesak to pay town bills in the amount of $56,405.17, 2nd by Doornink. Carried by voice vote.

Agenda for next Monthly Board Meeting: September 10, 2026 @ 6:00 p.m.

Adjourn: Motion by Lesak to adjourn, 2nd by Doornink. Carried by voice vote. Motion carried by voice vote at 7:20 p.m.

Submitted by Marjie Gravelle, Clerk